

Shazam

About Shazam Entertainment

Shazam® is the world's leading mobile discovery application - enabling consumers to experience and share music with others across mobile devices and the Internet. Since its launch as the first mobile-specific service to help users discover new music eight years ago, over 75 million people have used the service. Shazam has created a new way for users to connect to each other through their music tastes and preferences.

Headquartered in London, England, Shazam's solutions enhance the music strategies of carriers in more than 200 countries, including AT&T, T-Mobile and Vodafone. It has deployed across multiple platforms such as iPhone, Android, Symbian, Brew, BlackBerry, Windows Mobile and Java.

The Shazam Tag Chart, generated by the company's mobile music recognition service, is constantly referenced by the music industry as a true indicator of market interest in pre-release material and a monitor of the hit potential of a track or artist.

Shazam's successes have been recognized through numerous awards, including the Mobile Entertainment Award for Best Music Service Provider, the Red Herring 100 Europe Winners and the Meffys for Best Music Service 2010.

Role Specific

Finance Assistant

Due to expansion of this company's business, Shazam is seeking a Finance Assistant. This position will be responsible for day to day running of purchase ledger, petty cash, payments, expenses, nominal journals/reconciliations, banks, reporting and ad-hoc duties. In this busy role attention to detail is essential. The candidate must be able to work to deadlines and be able to communicate with people at all levels.

This job requires the following qualities and experience.

- Sage Line 50/100 experience (Line 200 preferable)
- Basic excel skills
- Good attention to detail
- Organised
- Proactive
- Ambitious
- Diligent
- Team player
- Able to communicate with people at all levels
- Actively studying towards a recognised accountancy qualification

Core Job Description

Finance Assistant

- Managing the Purchase Ledger
- Expense payments / Recording details for P11Ds
- Payments via RBS online banking
- Multi Currency Cashbook and Bank reconciliations
- Credit Card Reconciliations
- Balance Sheet Reconciliations
- Nominal Ledger Reconciliations
- Journals
- Petty Cash
- Audit preparation
- Customer Reporting
- Ad-hoc duties

Candidates must hold a valid UK work permit.

To apply please send your CV to recruitment@shazamteam.com

For more information on our company please visit www.shazam.com.

This role is located in Hammersmith, London, UK.